



## NATIONAL ASSEMBLY SECRETARIAT

No. F. 19 (13)/2026-HRM-I  
Islamabad, the 3<sup>rd</sup> April, 2026

### **Focal Person for Austerity Measures**

#### **Office Order**

In partial modification of this Secretariat's Office Order of even number dated 17<sup>th</sup> March, 2026, **Mr. Salman Jah**, Joint Secretary (Finance) is hereby designated as **Focal Person** for the purposes of implementation of this Secretariat's Notification of even number dated 10<sup>th</sup> March, 2026.

2. The Focal Person shall ensure enforcement of the aforementioned Notification and monitor its implementation to achieve the prescribed targets of austerity and fuel conservation.

3. All concerned Wings, Directorates, Branches and offices of the Secretariat shall furnish the following reports to the Focal person:

- (a) Progressive report on **daily basis**; and
- (b) Weekly report on every **Thursday**.

4. The Focal person shall submit consolidated report to the Principal Accounting Officer.

5. This issues with approval of the Secretary, National Assembly Secretariat.

(Saba Ali)

Section Officer (HRM-II)

#### Copy to:-

1. The Principal Secretary to the Hon'ble Speaker
2. The Staff Officer to the Hon'ble Deputy Speaker
3. The Staff Officer to the Hon'ble Leader of the Opposition
4. The Staff Officer to Secretary
5. The Adviser on legislation, Parliamentary Proceedings & Training
6. The Special Secretary (Special Initiatives)
7. All Special Secretary (Parliamentary Diplomacy & Protocol)
8. The Chief technical Adviser
9. The Sr. DG, all DGs & Directors
10. The Chief Finance & Accounts Officer
11. The Deputy Sergeant-at-Arms
12. SO (DSU)
13. All Wings, Directorates, Branches & Offices
14. Office Order Folder.



## NATIONAL ASSEMBLY SECRETARIAT

No. F. 19 (13)/2026-HRM-I  
Islamabad, the 17<sup>th</sup> March, 2026

**Focal Person for Austerity Measures**

### **OFFICE ORDER**

In continuation of this Secretariat's Notification of even number dated 10<sup>th</sup> March, 2026, **Mr. Muhammad Usman Ali**, Joint Secretary (HRM), is hereby designated as Focal Person for the purpose of implementation of the said Notification.

2. The Focal Person shall ensure strict enforcement of the aforesaid Notification and monitor its implementation to achieve the prescribed targets of austerity and fuel conservation.

3. All Wings, Directorates, Branches and offices of the Secretariat shall furnish the following reports to the Focal Person:

- (a) Progressive report on **daily basis**; and
- (b) Weekly report on every **Thursday**.

4. The Focal Person shall submit consolidated report to the Principal Accounting Officer.

5. This issues with approval of the Secretary, National Assembly Secretariat.

**(Muhammad Farooq)**  
Deputy Secretary (HRM)

Copy to:-

1. The Principal Secretary to the Hon'ble Speaker
2. The Staff Officer to the Hon'ble Deputy Speaker
3. The Staff Officer to the Hon'ble Leader of the Opposition
4. The Staff Officer to Secretary
5. The Adviser on legislation, Parliamentary Proceedings & Training
6. The Special Secretary (Special Initiatives)
7. The Special Secretary (Parliamentary Diplomacy & Protocol)
8. All Additional, Joint, Deputy & Assistant Secretaries / Section Officers
9. The Sr. DG, all DGs & Directors
10. The Chief Technical Adviser
11. The Chief Finance & Accounts Officer
12. The Deputy Sergeant-at-Arms
13. All Wings, Directorates, Branches & Offices
14. Office Order Folder